

Minutes of DoD Sexually Transmitted Diseases Prevention Committee Meeting of 20 April 99

Attending

Bill Calvert, Navy Environmental Health Center
Ronald Hale, Maj., USAF, MC
Donna Ruscavage, Henry Jackson Foundation
Terry Trobaugh, NNMC Bethesda
Kathleen Wiltsie, MAJ, MSN
HS1 Petra Wolford, for LCDR Ludwig, USCG

1. Bill Calvert convened the meeting at 0930 at the National Naval Medical Center Bethesda. Major Hale joined the meeting via telephone.
2. The STDPC introduced themselves and welcomed HS1 Wolford who is representing LCDR Ludwig for the US Coast Guard.
3. The minutes of the 9 March 99 meeting were reviewed and approved.
4. Bill Calvert updated the STDPC regarding recent activities of the PSHPC. Since our previous meeting with Lynn Pahland, Health Affairs, there has been intense activity to prepare and align all committees under the PSHPC. Our Charter and our Action Plan will be presented to General Roadman on June 7th and to the entire Executive Council on July 9th. In preparation of these meetings, the STDPC must finalize our draft Charter today. Our Charter and Action Plan must be submitted to General Roadman's office by May 7th to staff through the Council for comments and approval. Also a brief and Gantt Chart must be prepared prior to the June 7th meeting with General Roadman. If there are any concerns with the Action Plan, as developed, we should address this as well at today's meeting or an additional meeting prior to May 7th.

CAPT Robert B. Murphy, MC, USN, Co-Chairman AATURC who is based at the SG's office at Bolling AFB, reviewed our Charter and Action Plan. He made some suggested changes for our thoughts and review based on their experiences.

5. Review and Update of STDPC Charter: The committee reviewed and updated the STDPC Charter. It is prepared as a separate attachment.
6. Review and Update STDPC Action Plan: The committee discussed the existing STDPC Action Plan and comments submitted by CAPT Murphy. The committee expressed the thoughtfulness and effort put into the existing plan and acknowledged the growth in membership expected through enhanced representation resulting from the STDPC Charter. Given this, the committee wishes to keep the existing Action Plan in tact, and consider amendments once STDPC membership expands.

7. UN update: Donna Ruscavage, informed the group that HIV curriculum will begin pilot testing the first week of May at the UN training facility in Italy.
8. USAF HIV Train the Trainer program is scheduled the week of May 10th in San Antonio Texas.
9. Bill Calvert informed the committee of the interest Kim Hammlett, Department of Veteran Affairs, to participate. We will welcome her attendance at future meetings as a representative of the Department.

Next Meeting Date: May 18th at 0930 at NNMC Bethesda. The group hopes to review any proposed suggestions to the Charter and Plan which may result from submission to General Roadman's office on May 7th. Additional agenda items may be submitted to Bill Calvert to be placed on the May 18th agenda.

Minutes taken by:
Bill Calvert
Co-Chairman, STDPC