

**Encl: Planning Template. MTF representatives may use this template as an internal planning and implementation tool for clinical practice guidelines.**

*Chapter references associated with questions refer to the Evidence-based Medicine and Clinical Practice Guidelines Syllabus available on the BUMED Intranet at <https://bumed.med.navy.mil/med03/ebm/default.htm>*

**1. What is the perceived performance gap to be closed by this initiative? (see chapters 2 & 3)**

Gap	Describe briefly
<input type="checkbox"/> <b>Health Outcome</b>	
<input type="checkbox"/> <b>Patient satisfaction</b>	
<input type="checkbox"/> <b>Clinician satisfaction</b>	
<input type="checkbox"/> <b>Cost</b>	
<input type="checkbox"/> <b>Resource utilization</b>	

**2. How many individuals do you care for with diabetes, asthma, tobacco use or low back pain? (Circle one) What are the demographics of this population?**

Age (years)	Prime		Standard		Extra		TFL & Space "A"	
	Male	Female	Male	Female	Male	Female	Male	Female
< 2								
2-18								
19-64								
> 65								
Totals								

**How did you determine the population & demographics? (check all applicable)**

- |   |   |
|---|---|
| <input type="checkbox"/> CHCS AdHoc               | <input type="checkbox"/> MCFAS                        |
| <input type="checkbox"/> ADS AdHoc                | <input type="checkbox"/> Estimate from published data |
| <input type="checkbox"/> DMED                     | <input type="checkbox"/> Other (describe below)       |
| <input type="checkbox"/> Clinic Management CD-Rom | _____   |

**3. Forecast the current demand and cost for existing medical visits, inpatient admissions, and medications for this population? (be as specific and explicit as possible - use additional pages and or spreadsheets as necessary) (see chapters 4, 5 & 6)**

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**4. What changes do you project in numbers, demographics, or morbidity of this population over the next five to 10 years? (see chapters 4, 5 & 6)**

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**5. Is the command ready to implement this guideline? (see chapter 10)**

ESC buy-in for the project?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Implementation Team identified?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Physician Champion identified?	<input type="checkbox"/> No	<input type="checkbox"/> Yes Name: _____
Driving & restraining forces identified?	<input type="checkbox"/> No	<input type="checkbox"/> Yes

**6. What strategies will you use to implement this guideline? (see chapter 10)**

<input type="checkbox"/> Clinical Decision Support for Clinicians	<ul style="list-style-type: none"> <li>▪ Summaries, reminders &amp; pocket cards</li> <li>▪ Most important to clinicians</li> <li>▪ Should be used in all guideline implementation</li> </ul>
<input type="checkbox"/> Classic (large group) CME	<ul style="list-style-type: none"> <li>▪ Raises awareness of the guideline but not very effective in changing behavior</li> </ul>
<input type="checkbox"/> Small Group & individual education	<ul style="list-style-type: none"> <li>▪ Effective in changing clinician behaviors (must be participatory)</li> </ul>
<input type="checkbox"/> Feedback	<ul style="list-style-type: none"> <li>▪ Active feedback on performance</li> <li>▪ Individual &gt; Group regarding effectiveness</li> </ul>
<input type="checkbox"/> Academic detailing	<ul style="list-style-type: none"> <li>▪ 1/1 planned conversations targeted to specific educational and behavior goals</li> </ul>
<input type="checkbox"/> Clinical Opinion leaders	<ul style="list-style-type: none"> <li>▪ Target academic detailing to these key people</li> <li>▪ Influence other clinicians at teachable moments</li> <li>▪ Should be used in all guidelines</li> </ul>
<input type="checkbox"/> Patient Specific Decision Support	<ul style="list-style-type: none"> <li>▪ Patient specific data such as registries and patient specific computer prompts</li> </ul>
<input type="checkbox"/> Patient Centered Strategies	<ul style="list-style-type: none"> <li>▪ Shared decision-making, interactive video or computer tools, group visits, and etc.</li> </ul>
<input type="checkbox"/> Clinical Process Redesign	<ul style="list-style-type: none"> <li>▪ Changes in roles, facilities, equipment, methods and processes</li> </ul>
<input type="checkbox"/> Administrative or Regulatory	<ul style="list-style-type: none"> <li>▪ Policies and rules (effective but may be resented by clinicians)</li> </ul>

**7. What outcome measures (both process outcomes and health outcomes) will be used to demonstrate success? How will you determine return on investment? (see chapter 11)**

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