

SEXUALLY-TRANSMITTED DISEASES PREVENTION COMMITTEE (STDPC) CHARTER

Approved USD(P&R) April 4, 2000

I. ESTABLISHMENT, PURPOSE AND SCOPE OF ACTIVITY

A. Establishment

This Charter establishes the Sexually Transmitted Diseases Prevention Committee (STDPC) under the auspices of the Prevention, Safety and Health Promotion Council (PSHPC) chartered by the Secretary of Defense.

B. Purpose

The purpose of this Charter is to establish the STDPC, delineate the membership and specify its scope of activities. The purpose of the STDPC is to establish policy, facilitate implementation and evaluation, and provide program oversight for prevention programs to prevent new cases, and cure current cases, of sexually-transmitted diseases and HIV infection. This activity is in support of the MHS Strategic Plan – especially the goals: Fit and Ready Force; and Healthy Communities at home and abroad, in peacetime and in conflict. The STDPC Chairperson will report directly to the PSHPC.

C. Scope of Activity

The STDPC shall:

1. Enhance communication among Services.
2. Facilitate epidemiologic analysis of STD/HIV impact.
3. Provide expert advice on current best practices for STD/HIV prevention.
4. Recommend methodologies and procedures for STD/HIV prevention program evaluation and modification.
5. Identify research priorities for effective STD/HIV behavioral interventions and provide oversight for new program development.
6. Facilitate and review evaluation of STD/HIV prevention program implementation.
7. Recommend STD/HIV prevention policy and program actions.
8. Identify opportunities for resource sharing among the Services regarding STD/HIV prevention program elements.
9. Make recommendations for STD/HIV prevention resource allocation.
10. Ensure periodic and systematic STD/HIV prevention policy evaluation and modification as indicated.
11. Delegate and provide oversight for STD/HIV prevention policy coordination.

II. ORGANIZATION

A. The STDPC shall consist of the following:

1. Permanent Membership:

- Chairperson
- Representative, Office of the Secretary of Defense (Force Management Policy)
- Representative, Office of the Secretary of Defense (Education and Training)
- Representative at the Secretariat level (Manpower and Reserve Affairs)
- Service representatives, Department of Personnel
- Service representatives, Medical Departments (SG appointee)
- Service representatives, Health Promotion
- Service representative, Education and Training
- Representative from WRAIR
- Representative from Naval Health Research Center
- Representative from Air Force Research
- Representative from US Coast Guard, Health and Safety

2. AD HOC Membership:

- Representative, Health Promotion TRICARE Management Activity
- Representative, Health Promotion, Office of the Secretary of Defense Health Affairs
- Representative, Office of the Secretary of Defense (Finance)
- Representative, Office of the Secretary of Defense General Counsel
- Service representative, Safety/Occupational Health Community
- Service representatives, Morale, Welfare, and Recreation
- Service representatives, Finance
- Representatives, Service Resale Activities (DECA, NEXCOM, AAFES, MARINE CORPS EXCHANGE)
- Representative, Office of Veteran Affairs (HIV Program)
- Representative, other PSHPC Committees

3. Interested Parties:

This shall include providers from such fields as: Sexually Transmitted Diseases, Family Planning, Preventive Medicine, Infectious Diseases, Public Health, Social Work, Public Affairs, Reserve Activities, Behavioral Psychology, Mental Health, and Medical and Dental Departments.

4. Voting Rights:

Only permanent membership will have voting rights. The Chairperson will call Ad Hoc members when specific issues within their area of expertise are to be discussed. These subject matter experts will recommend courses of action and guide the STDPC in making

recommendations to the PSHPC. Interested parties will be encouraged to offer valued advice to the STDPC on specific aspects of the STDPC's work.

B. The committee will interface and coordinate with other DoD groups, which are currently formulating STD/HIV prevention policy and program requirements.

C. The Chairperson of the PSHPC is responsible for naming the Chairperson of this Committee. The duration of the Chairpersonship will be for two years.

III. PROCEDURES

A. The Chairperson will convene the committee as needed and at least once every two months. All committees (task force and work groups) shall keep the PSHPC current on all actions.

B. The Chairperson of the STDPC will report to the PSHPC quarterly on the status of the action plan and the progress made toward achieving the goals outlined in the action plan.

C. The Chairperson will facilitate the communication of all STD/HIV prevention activities throughout the Departments of Defense and Transportation.

D. A secretary shall be appointed by the Chairperson to maintain historical documentation of accomplishments and recommendations.

E. Budgetary requirements and administrative support will be coordinated with the Deputy Assistant Secretary of Defense (Health Affairs)/(Health Budgets and Programs).

IV. DELIVERABLES

Make policy and program recommendations.

V. DURATION OF COMMITTEE

The Charter will be reviewed every two years. The next revision will be scheduled for January 2002.