

TASKERS FROM JUNE 2002 NEHB

All taskers are due by 28 JAN 03, unless specifically stated.

All Members: Review NEHC INST 6240.1, use track changes tool.

CAPT Novak. Contact Director, Environmental Programs, NEHC to obtain list of their capabilities and forward to EHO community for information/assistance.

CDR Rockford: Send a biography (one-two paragraphs) to LT Suraj for EHO community wide dissemination as an introduction of the new EHO to the community. Charter a subcommittee from the San Diego region (NEPMU 5, Balboa, Camp Pendleton and PMT school) to review EHO Orientation course. Recommend this occur on an annual basis. Updates to be briefed at the JAN 03 meeting.

CDR Henderson, CDR Beaujon, CDR (sel) Hardy, LCDR Wright and LT Herbst: Draft proposals for FY 03 Fellowship Training opportunities with the following organizations: International Disaster Relief Organization (PAHO disease tracking and emergency response); National Sanitation Foundation; American Water Works Association; Office of Emergency Preparedness; Federal Emergency Management Agency.

CDR Beaujon. Develop a questionnaire and forward to a subcommittee (with regional representation from CDR Beaujon, LCDR Wright, LT Boyce, LT Sproul, LT Cassady and LTjg Veenhuis) to determine (1) what tools are currently being used for environmental health surveillance and (2) if the EHO's role has changed (and how) has changed following the events of 11 SEP 01. Due: 31 JULY 02.

CDR (sel) Hardy, LT Suraj, Mr. Odette. Formulate justification from line input (NAVSEA (CDR (sel) Hardy)) to establish a "D" code for the senior EHO billet at NEHC. LT Suraj to forward information to CAPT Novak upon completion.

CDRs Murphy and Rendin, LCDRs Johnson, Cady, and Wright, LTs McKenzie, Martinelli, Richmond, Cassady and Henderson and LTjg Vennhuis develop a current billet description for inclusion into the Billet Spot Light section of the EHO Homepage. Forward to LT Suraj by 31 Oct 02.

CDR Henderson. Forward the following topics to the NEHC conference coordinator to assist with conference speakers/schedules based on community needs:

- Environmental Site Assessments for Military Deployments (NEHC three days in length, Steve Sorgen)
- Port Assessments (NEPMU 7/LT Corson)
- Cross Connection Identification and Control
- HACH DREL testing techniques and capabilities

- RAPID testing techniques and capabilities
- Water Quality and Vulnerability (NEHC's Environmental Programs Directorate)
- Food Safety Manager's Course (NEPMU 2)
- Cook/Chill techniques
- Future Shipbuilding Processes and the Role of the EHO (CDR (sel) Hardy)
- MCCDC, Changes in USMC Doctrine and the Role of the EHO (LCDR Wright)

LCDR Wright:

- ?? Matrix for membership to be added to the minutes
- ?? Adjust format of minutes
- ?? Agenda items for next meeting: review/update of EHO orientation course
- ?? Forward billet review to CAPT Novak
- ?? Review old minutes to locate self-assessment tool for shore-based preventive medicine programs, forward to CDR Rendin for accuracy/updates.
- ?? Discuss the Board's concerns with the review of preventive medicine programs with the Navy Epidemiology Board. Based on perceived problems identified by the Environmental Health community (under reporting of MERS data), should this be a Medical IG special interest area?

LCDR Cady: Develop a list of recommended reading for inclusion into EHO website.

PM Directorate (LCDR (s) Suraj). Coordinate VTC with Preventive Medicine Partnership Program Managers at NEPMUs 2, 5, and 6 to determine metrics for reporting purposes.

LT Richmond. Forward copy of disease surveillance CD to CDR Murphy at NHRC to evaluate co-operability with MDSS. Copy delivered to NEHC Threat Assessment Department for dissemination via Thursday Thoughts and PM Forum (**Mr. Odette**)

LT Sproul: Review the EHO billet description document, update information and revise format.

LTjg Veenhuis: Add EHO website familiarization to EHO Orientation course.